

## **Sunnybrook Montessori - Open Enrollment** **2008-2009 Academic Year**

The time is upon us to prepare for enrollment for the 2008-2009 academic year! We appreciate you considering Sunnybrook Montessori as part of your child's academic journey. We encourage you to visit Sunnybrook Montessori prior to making your enrollment decision. **You are invited to preview the program you are considering by joining us during our Open Houses on Saturday, November 17<sup>th</sup>, Saturday January 26<sup>th</sup> or Saturday February 2<sup>nd</sup> between 10:00-1:00.** During this time, you may speak with the current teacher of the program you are considering for your child and observe the setup and educational objectives of the classroom. If you are unable to attend, please contact the school office to arrange a private tour. In addition, please feel free to direct questions to the school office either in person, by phone at 425-392-4087 or by e-mail (info@sunnybrookmont.com). We would be happy to assist you in any way we can.

During this time you may also register for Summer Sessions. Summer Sessions are offered in two-week themed day camps. Students new to the school experience enjoy the opportunity to meet new friends and become more comfortable with the school. Incoming families are required to attend a minimum of one or more Summer Sessions in preparation for the school year. Please consult the school office with questions.

All classes are balanced at the end of January based on existing registration agreements received from returning families, and every effort is made to ensure an appropriate boy/girl ratio as well as an appropriate blend of ages. **Open Enrollment for the 2008-2009 school year begins February 1<sup>st</sup>, 2008 at 7:00 am.** We will continue accepting registrations until we are full. **Registrations are honored in the order received. If you desire a very specific schedule, it is advantageous for you to register early.** During this time you should also enroll for any or all of our Summer Day camp Sessions. Please refer to the Summer Session literature for more information.

### **Program Offerings – 2008-2009 Academic Year**

#### **Early Preschool Class:**

The Early Preschool class will be offered in a traditional Montessori format. The class is lead by a Montessori Certified teacher with a full time assistant. The maximum group size in this class is 12 daily. Students entering this class are between roughly 14-30 months of age on August 31, 2008. This class does not require toilet training for admittance and potty training is completed in this class. Enrollment is made based on developmental guidelines.

### **Preschool/Pre-Kindergarten A, B and C Classes:**

For Fall 2008, **Preschool/Pre-Kindergarten B and C** will accept 2 day (Tu,Th), 3 day (M,W,F) and 5 day a week students on the traditional schedule. These classes are taught by a Montessori Certified teacher and each has a full time assistant. All students admitted to these programs must be fully toilet trained by August 31, 2008. The maximum group size of these classes is 17 students. The minimum age of class entry is 30 months by September 1, 2008 or by conferral with the child's existing teacher and Head of School. The age range in these classes are roughly is 2 1/2-5 years

For Fall 2008, the **Preschool/Pre-Kindergarten A** class will continue to accept 3 day, 4 day and 5 day a week students only. Many parents and teachers have shared that the 2 day a week program is not enough time at school for many students as they turn ages 3 and 4. As the child ages, he/she needs more days at school for learning and socialization, to prepare for elementary school. This class is taught by a Montessori Certified teacher and has a full time assistant. The maximum group size for this class is 18. All students to be admitted to this program must be fully toilet trained by August 31, 2008. The minimum age of class entry is 30 months by August 31, 2008 or by conferral with the child's existing teacher and Head of School. The age range in the class is 2 1/2-5 years.

The limited number of available 3 day a week schedules in Preschool A are:

Monday, Tuesday Thursday or Monday, Wednesday Friday or Tuesday, Thursday, Friday

The limited number of 4 day a week schedules in Preschool A are:

Monday through Thursday or Tuesday through Friday

**Families wishing to secure a specific schedule in Preschool A are encouraged to register as soon as possible as specific 3 day and 4 day schedules will be more limited.** Requests will be honored in order of their submission.

**Pre-Kindergarten Class:** The Pre-Kindergarten class accepts 3 day, 4 day and 5 day a week students only. Students in this class are most successful if they have had previous Montessori experience, therefore, children without prior Montessori experience will only be admitted to this class after having an informal evaluation with the classroom teacher and the Head of School. This class is taught by a Montessori Certified teacher and has a full time assistant. The maximum group size for this class is 18. The minimum age of class entry is 4 years by September 1, 2008. The age range in the class is 4-5 years.

The limited number of available 3 day a week schedules in Pre-Kindergarten are:

Monday, Tuesday Thursday or Monday, Wednesday Friday or Tuesday, Thursday, Friday

The limited number of 4 day a week schedules in Pre-Kindergarten are:

Monday through Thursday or Tuesday through Friday

**Families wishing to secure a specific schedule in Pre-Kindergarten are encouraged to register as soon as possible as specific 3 day and 4 day schedules will be more limited.** Requests will be honored in order of their submission.

**Kindergarten Class:** The Kindergarten class is offered 5 days per week. Our State Certified Kindergarten is taught by Certified Montessori teachers, bringing a smooth transition for students as they prepare for the first grade experience. The class has a maximum group size of 18 students. Our kindergarten completes the Montessori cycle, strengthening early reading and handwriting skills. In addition, Kindergarten offers a deeper and broader experience of Math and Science and utilizes the Great Books program to promote reading comprehension and appreciation of great children's literature. Students registered for Kindergarten must be 5 years of age by August 31, 2008, to meet State of Washington enrollment guidelines.

**Registration Procedures:**

**Once you have made your decision regarding enrollment, please submit your registration paperwork to the Sunnybrook office on or after February 1, 2008.**

Registration fees may be submitted via check or you may pay with a Visa or Mastercard. At the time of registration, the following will be due:

- Fall Registration Fee
- Tuition for September 2008
- Summer Registration Fee
- Tuition payment for the first Summer Session to be attended

**The registration fees and 50% of the tuition for Summer and Fall of 2008 are non-refundable.**

**The remaining 50% tuition for the Summer Session(s) attended is refundable only if you provide withdrawal notice in writing to the school office by April 1, 2008. Withdrawal from Summer Session attendance in 2008 will result in forfeiting your enrollment for the 2008-2009 academic year in its entirety. (These families may choose to return to the wait list to see if an opening becomes available during August 2008. Placement in the 2008-2009 academic year is not guaranteed.)**

**The remaining 50% of September tuition is refundable only if you provide withdrawal notice in writing to the school office by July 15, 2008 and attend your scheduled summer session.**

**Changes to your existing enrollment agreements (including number of days attended and/or adding or dropping extended care) after February 1, 2008 may be made by contacting the school office in writing and requesting a change. Changes are only allowed on a space available basis. A \$10.00 schedule change fee will be charged for each change made.**

Please feel free to contact us with any questions or concerns you may have and thank you for considering Sunnybrook Montessori.